

## Areas of DVPC Elder Responsibility & Oversight

In addition to his normal work as a shepherd of the flock, the elder will provide additional leadership and guidance for those who volunteer and work in the particular area of his responsibility. If you have a question about some aspect of your work at DVPC, please do not hesitate to bring your questions to the elder responsible for your area. If you think you might like to serve DVPC in one of the areas listed below, do not hesitate to approach the relevant elder and see where you can fit in. Our prayer as a Session is that you who labor for the Lord here at DVPC may do so with the confidence that that your labors are not only vital to the life of our community, but they are supported by its leadership.

*“Now there are varieties of gifts, but the same Spirit; and there are varieties of service, but the same Lord; and there are varieties of activities, but it is the same God who empowers them all in everyone. To each is given the manifestation of the Spirit for the common good.”... “But God has so composed the body, giving greater honor to the part that lacked it, that there may be no division in the body, but that the members may have the same care for one another.” 1 Corinthians 12:4-7; 24-25*

The elder directly overseeing each area is listed in **Bold**, with additional elders assisting in (parentheses), followed by the pastor advising in [brackets]

**Clerk of Session – Frank Oglesby** [Bob]  
(540-980-4955 or [fsoglesbyfam@juno.com](mailto:fsoglesbyfam@juno.com) )

- Take & maintain minutes of Session meetings
- Maintain church records
- Correspondence on behalf of the church

**Administration – Frank Oglesby** [Bob]  
(540-980-4955 or [fsoglesbyfam@juno.com](mailto:fsoglesbyfam@juno.com) )

- Oversight of Administrative Asst. and church office
- Assist Senior Minister with administrative tasks
- Oversee Administrative budget line items
- Advertising
- Web Site
- Use of Building Facilities and Equipment
- Oversight of Flower Fund purchases
- Sound system, recording

## **Worship & Music - Roland Mathews**

(540-320-6165 or [roland.mathews@dvpc.org](mailto:roland.mathews@dvpc.org) )

- Liaison with Music staff
- Appreciation of Music staff & Volunteers
- Adult Choir
- Chime Bar
- Youth Choir
- Preparation of Sacraments
- Cantata and other special music

## **Adult Discipleship – Terry Coble**

[Roland]

(540-980-3568 or [tacoble@verizon.net](mailto:tacoble@verizon.net) )

- Adult Sunday School classes
- Recruit, Train and Oversee Teachers
- Men’s Ministries
- Women’s Ministries (WIC)
- Special needs, such as parenting, budgeting, etc.
- Special events (Adult camps, conferences, etc.)
- Ministry to Young Adults
- Small group Bible Studies
- Oversight of church library
- Teacher Leader appreciation
- Curriculum selection and development

## **Youth Discipleship – Peter Kelley**

[Roland]

(276-620-9651 or [petermonica7@gmail.com](mailto:petermonica7@gmail.com) )

- Junior and Senior High Sunday discipleship program
- Junior and Senior High Wednesday activities
- Recruit, Train and Oversee Youth Teachers
- Curriculum selection and development
- Other Youth Group activities (Camps, Conferences, YXL, etc.)
- Scholarship Program
- Youth Service Projects
- Youth Mission Trips
- Teacher Leader Appreciation
- Senior High Graduation recognition

## **Children’s Discipleship – Nat Kelley**

[Roland]

(276-620-0568 or [ndkelleyfarm@gmail.com](mailto:ndkelleyfarm@gmail.com) )

- Pre-K and Elementary Sunday Discipleship

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- Wednesday night discipleship program
- Recruit, Train and Oversee Children’s teachers
- Curriculum selection and development
- Teacher Appreciation
- Nursery Care worker
- Nursery care appreciation
- Other activities involving children:  
(VBS, Reformation Day Celebration, Christmas Program, clubs, etc. and all meals and organization associated with these)

**Missions – Bob Davis**

(540-616-4903 or [robertdavisdvpc@comcast.net](mailto:robertdavisdvpc@comcast.net) )

- Oversee Mission Board
  - Responsible for regular contact w/ supported missionaries & ministries
  - Responsible for making congregation aware of work
  - Missions Conferences
  - Short Term Trips
  - Outreach and Evangelism Ministry
  - Special offerings for Missions
  - See DVPC Mission Policy for more detail

**Membership/Shepherding David Armbrister**

(with Garland Earhart & David Worrell) [Bob]

(540-980-2605 or [armbrister@hughes.net](mailto:armbrister@hughes.net) – David A.)

(540-980-0296 or [garlandearhart1601@comcast.net](mailto:garlandearhart1601@comcast.net) - Garland)

(540-980-7369 or [ninneypat@comcast.net](mailto:ninneypat@comcast.net) – David W. )

- Membership Oversight
- Seek out inactive members
- Integration of new members
- New member classes
- Visitation of Worship visitors

**Seniors – David Worrell**

[Bob]

(540-980-7369 or [ninneypat@comcast.net](mailto:ninneypat@comcast.net) )

- Coordination and oversight of senior activities, programs, discipleship, needs

**Family Life – Peter Kelley** (Jim Bowen) [Bob]

(276-620-9651 or [petermonica7@gmail.com](mailto:petermonica7@gmail.com) – Peter)

(276-728-5714 or [dandjbowen@centurylink.net](mailto:dandjbowen@centurylink.net) - Jim)

- Family Oriented activities

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**Budget & Finance – Jon Painter** [Bob]

(540-985-5306 or [jdpainter@aep.com](mailto:jdpainter@aep.com) )

- Liaison with Church Treasurer and Deacons on financial matters
- Oversee Treasurer
- Consult/Lead annual Budget Planning Committee work
- Oversight of church assets
- Lead Stewardship planning and communication with church
- Treasurer appreciation

**Personnel – Jon Painter** (Stuart Pratt) [Bob]

(540-985-5306 or [jdpainter@aep.com](mailto:jdpainter@aep.com) - Jon)

(540-357-5953 or [msgp2312@comcast.net](mailto:msgp2312@comcast.net) - Stuart)

- Oversee & advise Session on HR issues
- Conduct Periodic Staff reviews
- Develop and Maintain job descriptions for all staff
- Staff appreciation

**Fellowship – Stuart Pratt** [Roland]

(540-357-5953 or [msgp2312@comcast.net](mailto:msgp2312@comcast.net) )

- Wednesday Night Fellowship Meals (summer included)
- Fellowship time after 8:30 service
- Special Fellowship Events: Easter Breakfast, Homecoming, Fall Festival, Bethlehem Inn, Christmas Caroling, Christmas Banquet
- Summer Fellowship Sundays
- Family Camp
- Planning and oversight of meals associated with these events
- Oversight of Kitchen Manager

**Deacons – Roland Mathews**

(540-320-6165 or [roland.mathews@dvpc.org](mailto:roland.mathews@dvpc.org) )

- Act as liaison between Deacons and Elders  
**Deacons:** Mercy Ministry, Oversight and training of Greeters, Oversight and training of Ushers, Building & property maintenance, lawn care, snow removal, Oversight of Janitor

**Mercy Ministry – Jim Bowen** [Roland]

(276-728-5714 or [dandjbowen@centurylink.net](mailto:dandjbowen@centurylink.net) )

- Work with and advise Deacons in this area